

Contract Release/Exemption Request  
Ohio University Residence Services

**Financial Information**

The cost information should be completed on a **QUARTERLY** basis, the resource information on a **CURRENT YEAR** basis:

<u><b>COSTS</b></u>	<b>Living...</b>		<u><b>RESOURCES</b></u>	
	<b>On Campus</b>	<b>Off Campus</b>		
Tuition/Fees	\$ _____	\$ _____	Savings	\$ _____
Books/Supplies	\$ _____	\$ _____	Earnings (not Work-study)	\$ _____
Room/Board	\$ _____	\$ _____	Aid from Parents	\$ _____
Transportation	\$ _____	\$ _____	Aid from other relatives	\$ _____
Other Expenses (entertainment, laundry, clothes, personal items, etc.)	\$ _____	\$ _____	Work Study	\$ _____
<b>TOTALS</b>	<b>\$ _____</b>	<b>\$ _____</b>	Grants	\$ _____
			Loans	\$ _____
			Scholarships	\$ _____
			Trusts	\$ _____
			Other	\$ _____
			<b>TOTAL</b>	<b>\$ _____</b>

**MONTHLY breakdown of off-campus Room and Board:**

Rent	\$ _____	Name of potential landlord _____
Food	\$ _____	Landlord's phone number _____
Utilities	\$ _____	Landlord's address _____
Telephone	\$ _____	_____
Cable TV	\$ _____	Potential Roommates _____
		_____

**TOTAL**      \$ \_\_\_\_\_ x 3 = **Room and Board for off-campus living costs**

**REQUIRED:** Return this form with your termination or exemption request. Incomplete forms will be returned to you for completion. Your request cannot be considered without accurate and complete documentation.